GetStocks Install and Configure Instructions
AVFConsulting, LLC, cc2012

1. Since this is an OpenOffice Application, Install the Free to download and use, OpenOffice.org application first. Simply go to the OpenOffice.org Web site and download the latest version of OpenOffice.org (v3.3), then install it.

2. Download the "GetStksExplFree.ods", " aTest.ods" and "GSMstrLib.oxt" files from my Website's "Free Downloads" Page and move them from your DownLoads Directory to your Desktop (and jump to steps 6 through 13 to get the free version working).

If you have paid the Leasing Fees for the Full blown application, Drag the GetStks, Stuffit Archive out of the eMail I send you and onto your Desktop.

3. Open the GetStks Stuffit Archive and enter the password.
(NOTE: the sitx extension will only expand if you have downloaded the free to download and use Stuffit Expander, available at the StuffitWebSite.

4. Drag the indicated Folders in the Archive to your Documents Folder (as the archive folder suggests).

5. Open the aGetStocks folder that is now in your Documents Folder.

6. Launch the "aTest.ods" file, Increase Window to full size of your Screen.

7. Choose "Options" Under the Tools Menu for MS Windows or "Preferences" under the "OpenOffice" Menu, for Apple OSX based computers, then click "Security" and click the "Macro Security" button.

8. Click the "Minimum Security" Radio Button and Close the "Options" Windows.(This eliminates the warning dialog boxes and speeds up use)

9. Make some change to one of the cells in aTest.ods, so that this simple file is "ReSaved" (and all setting are then retained for future use).

10. Quit or Exit Open Office, saving the "aTest.ods" file.

11. Double Click the GSMstrLib.oxt file in the aGetStocks Folder and install the GSMstrLib, Library File.

12. Quit OpenOffice again.

13. Double Click the "GetStksExpl.ods" file and enter the same password.

NOTE: At this point, if you are connected to the Internet, The GetStks.ods application will work by pressing the "PROCESS" Button.
However, The Remaining 11 Steps need to be applied if you want to use ALL OF THE FEATURES of the GetStocks Application.
(I.E.: PDF Generation, PDF Emailing, Full Automation so you do not have to MANUALLY Process data on a daily basis.)
If you give me your Email Address, and you have paid the appropriate lease fees, I can also Email the updated PDF Files to you on a Daily Basis.

NOTE: If you already have a GetStocks.ods file set up and you just want to replace it with a later version having all the Latest Data in it, or some new features, then SEE THE NOTE after Step 24, for a quick way of moving all your Stock Portfolio and eMail / Path Preferences from your Old version, to the newer version of the GetStocks.ods Application.

14. Click the "PDFTgl" Button in cell 7D (or the grey button beside the "Full" Button in Cell G7),
    This will move the upper right Quadrant of the spreadsheet over to Columns HB 1 to HI 6.
  NOTE: The little red dots by some cells show a popup that explains a little more about what value is in each cell.

15. Before changing any values, click the "**UnPrtct**" Button in Cell C7 so you can make changes to any Cell's Entries.
    (Please do not make changes to cells having FORMULAS in them.)

16. Enter your Path to your Win7 Documents Directory in Cell HE5

(ie: change the "/avf/" part of the Path to whatever your MS win or Apple OSX Path is, eg: " /NEIL/ ").
   NOTE: The Forward Slash rather than Back Slash is used because this is a UNIX Based Program environment!

17. Move over to cell HB5 and enter your email address rather than mine. This is the email address that is used to send yourself an Email containing the xx.PDF files of the "Smry, Sectors, and Calcs" Sheets of the GetStocks Application.
(Note: To uses this feature, the Mail client application must be Windows or Mac OSX complient. If not, it will not work. If not, click the "AddrsTgl" Button in cell F7 until no eMail address is displayed in Cell D8. This will disable the emailing feature, and no error will occur.) There are a number of Window and Apple OSX complient email Clients like MS Exchange for Win XP, MS Live Mail for Win7, or the Apple Mail Client that comes standard with an Apple Mac. The AOL Client or the Google Chrome Mail apps will probably not work.)

18. The "Full" View Window Size Values can be adjusted by changing the "nWidth / nHeight =" Cells HI 5 and HI 6 to larger or smaller values, depending on what Size/Resolution Screen you are using.
   The "Min/Mid/Max/TBarTgl" buttons adjust the Window size to Min / Mid / Max Screen Views.
   The current Window Size is shown in Cell C2.

19. Click the "Hide" Button in Cell C7 to move the Spread sheet "VIEW" back to the Upper Left Corner of the "Smry" Tabs.

20. To use the NEWLY SETUP, PERSONALIZED SETTINGS:

   a. Click the "Full" Button to readjust the Size of the GetStocks Window to the Window Size Parameters you selected.
   b. Click the "Min" / "Mid" or "Max" Buttons for other sizes that may be needed if you use a Laptop Having a smaller Screen Size.
   c. Click the "PDFTgl" (Toggle) Button until your Win or Apple OSX Path Setting Shows up in Cell B7
   d. Click the "AddrsTgl in Cell F7 until your Email Address Shows Up in Cell D8.

   e. If you do not want the PDF files created, click the "PDFTgl" button until cell B7 is Blank.
   g. If you do not want an email sent, then click the "AddrsTgl" button until Cell F7 is Blank.

21. Go to your web browser to insure that your computer is connected to the internet, or
      click the "ITst" button in cell D7 to do the Internet Connectivity Test while in the GetStks.ods Application.

22. Select "Save As" from the Menu Bar, Call this version "GetStks.ods", and **REMOVE THE CHECK** from the "Save With Password" Check Box, to save the newly configured (PERSONALIZED) version of GetStocks, without requiring a password for all future uses of the Application.

22. To Acquire New Daily Data MANUALLY / Generate PDF's / Email PDF's To your Email Address MANUALLY, Click the following Buttons:
   a. "PROCESS" to Acquire and process new data.
   b. "pdf" to save the PDF's of "Smry / Sectors / Calcs" Sheets to the " aGS-PDFs" Directory.
   c. "eMailPDFs" to email the PDF files to the email address shown in Cell D8.

23. If you Click the **"AutoPrToggle**" Button, so that cell B14 displays "APON", and you have a valid Directory Path displayed in Cell B7 and you have a Valid eMail Address displayed in Cell D8, then when you Start Up the GetStks.ods Application, all of the Steps (Processing / PDF Genereation/ and Emailing) will be done without any additional Manual Steps.

24. If you Go to the Start Menu on a MS Windows XP or MS Windows 7 Computer and select the "Task Scheduler" application from the Start Menu or by navigating to it by going from "START / CONTROL PANEL / Administrative Tools / Task Scheduler" and you create TWO Basic Tasks that will:

  a. Launch the GetStks.ods Application from your "aGetStocks" folder at
6:30PM and
  b. The "CloseGSs.ods" Application at 6:32PM Eastern Time Each Day,

Then, if the AutoPrToggle setting is set to "APON", all of the steps will be
run automatically and all you will have to do is look at the EMail ed PDF's
to see which Sectors the program suggests that you should be in, and
which sectors the program is suggests you should be out of. Since PDF's
can be viewed on any computer, Smart Phone or Tablet having internet,
email access and PDF Viewing capability, you will be able to review the
progams buy/sell suggestions while you are on the go, away from your
computer (of course your home computer must be left on for this "Fully
Automated" set of features to work properly.
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NOTES: If you are reinstalling the latest version of the GetStks.ods and
GSMstrLib.oxt files, you will have to remove the old GSMstrLib.oxt file
first, by clicking the latest GSMstrLib.oxt file, but first canceling the install
and clicking on the existing GSMstrLib entry and clicking the "Remove"
Button. Quit the OpenOffice Environment, then Double Click the new
GSMstrLib.oxt file again and now click "OK" to install the latest GSMstrLib
file.

TO MAKE MOVING TO THE NEW VERSION EASIER, you can copy The
Stock Portfolio Section of your old, personalized version of GetStocks (ie:
G1 to FJ5) from the old version to the new version by making a copy of
your old version of GetStks.ods (Call the Copy, "GetStksOLD.ods"), from
the aGetStks Directory and moving it onto your Desktop.

Open the copy, click the GREY button by the Full Button (in Cell G7). This
will move you over to the GetStocks Preferences section of the
spreadsheet(HB1 to HI9). Click the "COPY Stks" button (in cell HC8) to
Copy all your Stocks to the Clipboard. Next Open the new version of
"GetStocks.ods", Click the Grey Button, then click the "PASTE Stks"
Button to Paste you stock Portfolio into the new version.

Use the same process to Copy your Preferences from the Old version to
the new version, save the new, Personalized version of GetStocks and
replace the old version in your "aGetStocks" Directory with the new,

personalized version.

Once you have done this several times, it makes sense, and is easier done than said!!
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The AVFConsults web site has a series of 15 minute Video Tutorials that explain how to Setup, Configure and Use the GetStocks Application.

You must have installed the Free to Download and Use, Apple Quicktime Player and Web Browser PlugIns, to view these Videos. The easiest way to do this is to go to the Apple Web Site and download and install the free, Apple Safari Web Browser.
A link to the Website is: www.avfConsults.com

The Videos are also on the AVF50 YouTube Channel.

Disclaimers: "MS Win" stands for the Microsoft Window Operating Systems and "Apple OSX" stands for Apple Corporation's OS X Operating Systems. OpenOffice was originally developed by Sun MicroSystems, Inc.. The OpenOffice.org application is now mananged an maintained as a free Office Application by The Apache Software Foundation (ASF).

Sincerely,
Al Forster

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